Project status Report

# Project Summary

|  |  |  |
| --- | --- | --- |
| Report date | Team Name: | Prepared for: |
| 19 Jan 2024 | Team Tangible Interfaces | Setup/Prep/Planning |

# Status Summary/Completed Activities

Established a biweekly meeting time with advisor and another group working on a project in the research lab. Set up Teams (communication space), Jira (progress/story tracking), and GitHub (code repository).

# Activities in Progress

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| task | % Done | Due date | Person Responsible | notes |
| Project summary | 25% | 28 Jan 2024 | Tony | For advisor |
| Full timeline | 0% | 28 Jan 2024 | All | For advisor |
|  |  |  |  |  |

# ACtivities Planned for Next Week

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Task | Person REsponsible |  |  | notes |
| Literature Review | All |  |  | Includes current research on our project as well as on what to use in tech stack |
| Assignment 1 | All |  |  |  |
|  |  |  |  |  |

# Risk and issue history

|  |  |  |
| --- | --- | --- |
| issue | Mitigation Plan |  |
| N/A |  |  |
|  |  |  |
|  |  |  |

# Did your team meet with your faculty advisor this week? Yes

# NExt Scheduled Meeting with your advisor 30 Jan 2024